

Procedure for Thai Tuna Industry Association membership application for ordinary and extraordinary members

Reference!! Notification of Ministry of Commerce

Prescribing that the canned tuna is considered a product need to comply to the regulation on exporting goods from Thailand, B.E. 2557 (2014)

Company studies application process from www.thaituna.org

TTIA updates information and coordinates with
Department of Foreign Trade /
Department of Business
Development, MOC (**Within 90 days**)

Prospective members fill in application form with attached required documents/and provide reference who are present ordinary members of TTIA via ttia@thaituna.org

TTIA adds names of new members into its members list and website

TTIA reviews **qualification of applicants** according to TTIA Checklist (**within 2 days**)

Membership applicant pays fee and send payment evidence of payment.
TTIA issues receipt/and letter of approval TTIA membership to membership applicant
(TTIA issues a copy of document for company within 2 days)

TTIA submits application to the Board of Directors for approval of membership (by sending emails or present at the meeting)
(**Within 1 week**)

Approve

TTIA **summarized the resolution and inform Board of Directors** by sending an email (**Within 3 days**)

TTIA give a written notice to the applicant!!
(**upon approval of membership**: issue invoice to applicants) (**within 1 day after the Board of Directors' resolution**)

Reject

Categories of Membership

Membership of the TTIA shall be divided into three categories as follows:

1. **Ordinary members:** Membership shall consist of duly registered juristic persons engaged in the sectors of production and trade of tuna fish and fishing products in all forms.
2. **Extraordinary members:** Membership shall consist of duly registered juristic persons engaged in the sectors of manufacture or finance activities which related to seafood production. This include trade who perform exporting tuna fish products (those who purchase goods from ordinary members), companies manufacturing cans and card boxes, etc.
3. **Honorary members:** Membership shall consist of persons regarded by the Board as eligible and qualified and who have duly accepted the invitation to become Honorary Members.

Membership requirement

Membership is open for businesses that produce and trade products according to the types of membership. They shall not be bankrupt entities, and shall be of reasonably sound financial standing.

Admission and membership fee:

1. Admission fee: 10,000 Baht plus 7% vat (700 Baht) = 10,700 Baht in total
2. Annual membership fee: 25,000 Baht plus 7% vat (1,750 Baht) = 26,750 Baht in total
(Application of membership during July – December, annual membership fee of the first year is 12,500 Bath plus 7% vat (875 Baht) = 13,375 Baht in total)
3. Honorary members shall be exempt from both admission and membership fees
4. **Ordinary members** shall pay an additional special fee according to the resolution of the meeting Refer to Article 16 of the Association's Articles of Association.

Consideration of Membership Application:

The Secretary or Director acting for the Secretary shall submit the application to the Board of Directors at the first meeting following the receipt of such application.

1. The prospective members are required to apply by sending a letter to the TTIA via email or post.
2. After receiving application, TTIA will review required documents
3. After reviewing the documents, application shall be submitted to the Board of Director for approval of membership.
4. On adoption of the Board of Directors resolution, the Secretary shall give a written notice to the applicant as well as issuing invoice for fees.
5. Upon receiving fees, TTIA shall add name of new members as well as its logo into the member list, informing updated list to the relevant agencies, and update member lists on its website.

Benefits and duties of members

1. To be eligible for exporting “canned tuna fish” outside of Thailand according to the Notification of Ministry of Commerce B.E. 2557
2. To receive assistance and support in matters pertaining to the operations of business which lie within the TTIA Objectives
3. To proffer opinion or recommendation to the TTIA
4. To request examination of the TTIA operations and property by submitting a letter to the Secretary.
5. To attend general meetings of the TTIA
6. To use the TTIA logo
7. **Ordinary members only** may vote in the election of Board of Director
8. **Ordinary members only** may attend monthly meeting